LABOR AND HUMAN RESOURCES, A.S.

Begin Campus: University Park, World Campus
End Campus: University Park, World Campus

Program Description
This Associate of Science (A.S.) degree in Labor and Human Resources permits students to undertake a study of work and the employment relationship in the context of a liberal arts education. An introductory foundation of theoretical and professional knowledge is provided through a multidisciplinary approach. The degree draws on the perspectives of disciplines such as industrial relations, economics, history, law, sociology, and psychology.

Graduates of the Labor and Human Resources A.S. degree program are equipped for employment in business, government, and labor organizations as labor relations assistants, personnel and human resource assistants, and payroll assistants. The degree is also appropriate preparation for the B.A. or B.S degree in Labor and Human Resources, or other social science or business Bachelors’ degrees.

What is Labor and Human Resources?
Every day, 135 million Americans go to work and surprising stuff happens. Welcome to the world of human resources and labor relations! Labor and Human Resources focuses on subjects ranging from globalization and talent management, to unions and social justice, to gender equity and workers’ rights. It encompasses a variety of growing career areas, all of which address the complex social, cultural, and professional issues one is likely to encounter in modern workplaces. You will learn in a highly student-centered program with great faculty, wonderful resources, and an in-house career counselor for help as you approach completion.

You Might Like This Program If...
You want to earn a first-rate liberal arts education and a ticket to a satisfying, remunerative, and fascinating career, or continued study in one of our baccalaureate programs. Our great student groups are fun, encourage student professional development, and explore issues like voting rights, student debt, and immigration reform.

Entrance to Major
Students must have a minimum 2.0 GPA to change to this Associate degree after admission to the University.

Degree Requirements
For the Associate of Science degree in Labor and Human Resources, a minimum of 60 credits is required:

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Education</td>
<td>21</td>
</tr>
<tr>
<td>Electives</td>
<td>8-9</td>
</tr>
<tr>
<td>Requirements for the Major</td>
<td>30-31</td>
</tr>
</tbody>
</table>

Requirements for the Major
A grade of C or better is required for all courses in the major. To graduate, a student enrolled in the major must earn at least a C grade in each course designated by the major as a C-required course, as specified by Senate Policy 82-44 (https://senate.psu.edu/students/policies-and-rules-for-undergraduate-students/82-00-and-83-00-degree-requirements/).

### Prescribed Courses

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>LHR 100</td>
<td>Exploring Work and Employment</td>
<td>3</td>
</tr>
<tr>
<td>LHR 201</td>
<td>Employment Relationship: Law and Policy</td>
<td>3</td>
</tr>
<tr>
<td>LHR 304</td>
<td>Labor and Employment Relations Fundamentals</td>
<td>3</td>
</tr>
<tr>
<td>LHR 305</td>
<td>Human Resources Fundamentals</td>
<td>3</td>
</tr>
<tr>
<td>LHR 312</td>
<td>Research Methods in Labor and Employment Relations</td>
<td>3</td>
</tr>
</tbody>
</table>

### Additional Courses

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECON 14</td>
<td>Principles of Economics</td>
<td>3</td>
</tr>
<tr>
<td>LHR 202</td>
<td>Understanding Employee Behavior</td>
<td>3</td>
</tr>
<tr>
<td>LHR/WMNSTREQUIREMENTS FOR THE MAJOR136</td>
<td>History of Work in America</td>
<td>3</td>
</tr>
</tbody>
</table>

### Supporting Courses and Related Areas

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACCTG 211</td>
<td>Financial and Managerial Accounting for Decision Making</td>
<td>3-4</td>
</tr>
<tr>
<td>AFAM 100N</td>
<td>Black Freedom Struggles</td>
<td>3</td>
</tr>
<tr>
<td>AFAM 110N</td>
<td>Introduction to African American Studies</td>
<td>3</td>
</tr>
<tr>
<td>BA 243</td>
<td>Social, Legal, and Ethical Environment of Business</td>
<td>3</td>
</tr>
<tr>
<td>BA 304</td>
<td>Management and Organization</td>
<td>3</td>
</tr>
<tr>
<td>BLAW 243</td>
<td>Legal Environment of Business</td>
<td>3</td>
</tr>
<tr>
<td>CAS 203</td>
<td>Interpersonal Communication</td>
<td>3</td>
</tr>
<tr>
<td>CAS 352</td>
<td>Organizational Communication</td>
<td>3</td>
</tr>
<tr>
<td>ECON 342</td>
<td>Industrial Organization</td>
<td>3</td>
</tr>
<tr>
<td>HIST 155</td>
<td>American Business History</td>
<td>3</td>
</tr>
<tr>
<td>MGMT 100</td>
<td>Survey of Management</td>
<td>3</td>
</tr>
<tr>
<td>MGMT 301</td>
<td>Basic Management Concepts</td>
<td>3</td>
</tr>
<tr>
<td>MGMT 321</td>
<td>Leadership and Motivation</td>
<td>3</td>
</tr>
<tr>
<td>OLEAD 100</td>
<td>Introduction to Leadership</td>
<td>3</td>
</tr>
<tr>
<td>OLEAD 409</td>
<td>Leadership Development: A Life-Long Learning Perspective</td>
<td>3</td>
</tr>
<tr>
<td>OLEAD 464</td>
<td>Communication Skills for Leaders in Groups and Organizations</td>
<td>3</td>
</tr>
</tbody>
</table>
General Education

Connecting career and curiosity, the General Education curriculum provides the opportunity for students to acquire transferable skills necessary to be successful in the future and to thrive while living in interconnected contexts. General Education aids students in developing intellectual curiosity, a strengthened ability to think, and a deeper sense of aesthetic appreciation. These are requirements for all associate degree students and are often partially incorporated into the requirements of a program. For additional information, see the General Education Requirements (https://bulletins.psu.edu/undergraduate/general-education/associate-degree-general-education-program/) section of the Bulletin and consult your academic adviser.

The keystone symbol appears next to the title of any course that is designated as a General Education course. Program requirements may also satisfy General Education requirements and vary for each program.

Foundations (grade of C or better is required and Inter-Domain courses do not meet this requirement.)
- Quantification (GQ): 3 credits
- Writing and Speaking (GWS): 3 credits

Knowledge Domains
- Arts (GA): 3 credits
- Humanities (GH): 3 credits
- Social and Behavioral Sciences (GS): 3 credits
- Natural Sciences (GN): 3 credits

Note: Up to six credits of Inter-Domain courses may be used for any Knowledge Domain requirement, but when a course may be used to satisfy more than one requirement, the credits from the course can be counted only once.

Exploration
- Any General Education course (including GHW and Inter-Domain): 3 credits

University Degree Requirements

Cultures Requirement
3 credits of United States (US) or International (IL) cultures coursework are required and may satisfy other requirements

Writing Across the Curriculum
3 credits required from the college of graduation and likely prescribed as part of major requirements.

Total Minimum Credits
A minimum of 60 degree credits must be earned for a associates degree. The requirements for some programs may exceed 60 credits. Students should consult with their college or department adviser for information on specific credit requirements.

Quality of Work
Candidates must complete the degree requirements for their major and earn at least a 2.00 grade-point average for all courses completed within their degree program.

Limitations on Source and Time for Credit Acquisition
Credit used toward degree programs may need to be earned from a particular source or within time constraints (see Senate Policy 83-80 (https://senate.psu.edu/policies-and-rules-for-undergraduate-students/82-00-and-83-00-degree-requirements/#83-80)). For more information, check the Suggested Academic Plan for your intended program.

Program Learning Objectives
Graduates will be able to analyze the interrelationships among fundamental theories, concepts, facts, and issues involving labor, ER, and HR topics related to workplaces, workers, and their communities.

Academic Advising
The objectives of the university’s academic advising program are to help advisees identify and achieve their academic goals, to promote their intellectual discovery, and to encourage students to take advantage of both in- and out-of-class educational opportunities in order that they become self-directed learners and decision makers.

Both advisers and advisees share responsibility for making the advising relationship succeed. By encouraging their advisees to become engaged in their education, to meet their educational goals, and to develop the habit of learning, advisers assume a significant educational role. The advisee’s unit of enrollment will provide each advisee with a primary academic adviser, the information needed to plan the chosen program of study, and referrals to other specialized resources.

READ SENATE POLICY 32-00: ADVISING POLICY (https://senate.psu.edu/students/policies-and-rules-for-undergraduate-students/32-00-advising-policy/)

University Park
Liberal Arts Academic Advising
814-865-2545
Use the Liberal Arts Meet the Academic Advisers web page (https://la.psu.edu/student-services/academic-advising/meet-the-academic-advisers/) to see the contact information for the specific adviser(s) of this program

World Campus
Undergraduate Academic Advising
301 Outreach Building
University Park, PA 16802
814-863-3283
advising@outreach.psu.edu

Career Paths
A Labor and Human Resources education prepares students for many career opportunities and graduate studies. The majority of our grads work as human resource and employment relations (HRER) specialists—a growing field according to the U.S. Bureau of Labor Statistics. Others have gone on to work as labor union organizers, labor arbitrators, and professionals in non-profit careers. Virtually every employer—multinational corporations, small companies, hospitals, non-profit
agencies, universities, and federal, state, and local governments—employ HRER professionals.

**Careers**

Labor and Human Resources grads do exceedingly well in the job market, and have been hired by a long list of companies (link below). For students interested in social and economic justice at work, a career with a union provides an opportunity to put your beliefs into actions. Our alums have gone on to work for national and international labor organizations and unions such as the AFL-CIO, United Steelworkers, and the American Federation of Teachers to name a few. Government agencies such as the National Labor Relations Board and the U.S. and state Departments of Labor regularly hire Penn State LER School grads.

MORE INFORMATION ABOUT POTENTIAL CAREER OPTIONS FOR GRADUATES OF THE LABOR AND HUMAN RESOURCES PROGRAM (https://ler.la.psu.edu/careers/where-are-they-now/)

**Opportunities for Graduate Studies**

Along with three top Masters programs (M.S. and M.P.S. degrees in Human Resources and Employment Relations and an M.P.S. in Labor and Global Workers Rights, we offer a five-year Integrated Undergraduate Graduate (IUG) program through which you can earn your Bachelors and Masters degrees in a total of five years, instead of six years as can otherwise be needed. Students with a Masters degree land much better paying jobs in coveted. Many of our top performing IUG students receive assistantships that helps to pay their tuition.

MORE INFORMATION ABOUT OPPORTUNITIES FOR GRADUATE STUDIES (https://ler.la.psu.edu/graduate/)

**Professional Resources**

- Penn State World Campus (https://www.worldcampus.psu.edu/degrees-and-certificates/penn-state-online-labor-and-human-resources-associate-in-science-degree/)
- The LABOR School at Penn State (https://ler.la.psu.edu/outreach/labor-school/)
- Academy of Human Capital Development (https://ler.la.psu.edu/outreach/)
- International Brotherhood of Teamsters (https://teamster.org)
- American Federation of Labor and Congress of Industrial Organizations (AFL-CIO) (https://aflcio.org/)

**Contact**

**University Park**

SCHOOL OF LABOR AND EMPLOYMENT RELATIONS
506 Keller Building
University Park, PA 16802
814-865-5425
lerpsu@psu.edu

https://ler.la.psu.edu

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